

# Project Canvas: Community of Practice Network

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## 1. PURPOSE

*The reason the project is carried out*

## 2. SCOPE

*Scope represents what is part of the project and what is outside the project boundaries*

## 3. SUCCESS CRITERIA

*Measurable criteria chosen to determine whether the project has achieved its desired result*

## 4. OUTCOME

*A description of the desired result of the project work being undertaken. Where the project should lead towards*

## 5. MILESTONES

*Significant events in the project which divide the project into manageable parts*

## 6. ACTIONS

*Project actions are tasks, activities or work that helps to achieve the project's results*

## 7. TEAM

*Group of individuals who work in collaboration to implement the project and achieve the desired outcome*

## 8. STAKEHOLDERS

*Groups or individuals, in addition to the team, who affect or are affected by the outcome of the project*

## 9. USERS

*Recipients of the project's desired outcome or groups of individuals who will be impacted by the outcome of the project*

## 10. RESOURCES

*What is needed in order for the project's action to be executed and completed*

## 11. CONSTRAINTS

*Limitations such as events, resources or other complications that interfere with the project*

## 12. RISKS/OPPORTUNITIES

*Likelihood of events or conditions that can have a positive or negative impact on the project and the outcome.*

## 13. GOVERNANCE STRUCTURE